



**Minden Gardnerville Sanitation District
District Manager's Report
September 2008**

1. EDU allocations: 30.90 EDU's were allocated during the month of August.
2. Effluent Disposal: We discharged 85.19 MG of effluent to Byington during the month of August.
3. Digester Expansion Project: The digester project is progressing with no outstanding issues at this time.
4. Personnel: We have filled both of the Labor/OIT positions. The first employee, Andrew Marshall started working on August 28th, with the second employee; Anthony LaRocca scheduled to begin on September 15th.

We have pre-screened an applicant for the office staff position that will be vacated upon the retirement of Bonnie Fetic. As this is a sensitive position, I would like to give each Board member the opportunity to meet with the applicant beforehand.

5. Safety: During the recent safety inspection conducted by the State, it was verbally suggested that safety lighting be installed on the trucks that are used out in the field, due to the increased liability and traffic on the roadways. The Douglas County vehicle maintenance department installed the necessary lighting on the trucks as suggested.
6. Grease Program: Enclosed is a short write up pertaining to grease issues and possible steps and programs to alleviate the concerns.

7. Vehicle Maintenance: The county vehicle maintenance department has offered to maintain our vehicles on a routine basis. They provide the labor and materials at their cost which is a significant savings over taking the vehicles to local shops as we currently do. This service would entail services that we are not properly set up to do here at the plant.

It was asked that I contact the county to inquire about auctioning off the 1956 Dodge which we no longer use. They have discontinued their auctions and take all vehicles to Reno for a state auction. We may want to consider selling the truck outright via closed bids as opposed to auction.

Frank T. Johnson
District Manager